



EMERALD LAKES - THE QUAYS CTS 33891

3240 The Boulevard, CARRARA

6th November 2023

Mr Andries & Mrs S Doves
3005 The Boulevard
CARRARA QLD 4211

Dear Andries & Susan

As you may be aware, Stansure Strata have now partnered with Vote Now to provide you with quick and convenient voting anytime, anywhere.

For those owners who have already received their Vote Now activation email and voted on motions electronically, we hope that the experience has been a positive one. If you have not already received your activation email, your Body Corporate will be added shortly.

With the implementation of this new program, we have to ensure that the Body Corporate records are updated accordingly with correct contact details for owners. Please find enclosed with this letter, an Owner Contact Detail Form. Please note that if you would like to utilise Vote Now, you are consenting to receive all future Meeting Notices, Minutes, Contribution Notices and other related Body Corporate correspondence by electronic means only and this should be reflected on the attached form.

However, if you wish to receive your Meeting Notices & Minutes and other documents via Australia Post, please note this on the attached form so that we may opt you out of this service.

Please note that if our office does not receive the attached form outlining your postal preferences by **Wednesday, 15 November 2023**, we will assume that you would like to proceed with receiving correspondence by email and using Vote Now and we will issue your activation email to the email address we have on file.

If you require any further information regarding this matter, please do not hesitate to contact our office.

Yours faithfully,

Stansure Strata



EMERALD LAKES - THE QUAYS

CTS 33891

3240 The Boulevard, CARRARA

OWNER CONTACT DETAILS

Please complete your contact details in the space provided below and return this form to theteam@stansurestrata.com.au or PO Box 184, Kedron Qld 4031 as soon as possible.

LOT NUMBER: 3006 **LOT OWNERSHIP:** Andries Dennis Doves & Susan Leslie Doves

LOT OWNER ADDRESS DETAILS:

ADDRESS FOR NOTICE OF CONTRIBUTIONS

3005 The Boulevard,
CARRARA QLD 4211

ADDRESS FOR GENERAL CORRESPONDENCE

3005 The Boulevard,
CARRARA QLD 4211

OTHER CONTACT DETAILS LISTED:

Home Phone:

Email Address: dovesadd@bigpond.com

Business Phone:

Mobile Phone: 0419 203 110

Preferred Delivery Method – Email Only [] OR Post Only []

It is a Legislative requirement that an Australian address is listed on the Body Corporate records regardless of your preferred delivery method. Please note that it is the owner's responsibility to advise our office of any change of contact details in writing: If the above addresses or contact information listed are not correct, please provide your updated details below:

PROPERTY MANAGER'S DETAILS (If applicable) (Please tick option of your choice below)

Please send Notices of Contributions to my Property Manager []

or

Please send all correspondence and Notices of Contributions to my Property Manager []

Real Estate

Agency: _____ Telephone: _____

Address: _____ Email: _____